



## Volunteers Shine Brightly, A Special Thank you for Making a Difference!

Support Your Community

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April is *National Volunteer Appreciation* month, and we would like to express our gratitude to all of the volunteers who have dedicated their time and energy to help HACES thrive! Volunteers are the backbone of our organization, without their selflessness, we would not be able to serve as many people as we do. From assisting with events, to helping with day to day administrative tasks, and teaching and tutoring our citizenship students, our volunteers have contributed in countless ways and we are deeply grateful for their support.



*Pictured: Citizenship Class Instructors & Tutors*

Throughout this month and beyond, we honor not only the countless hours they've dedicated to our mission, but also the boundless love and compassion they infuse into every task, every interaction, and every moment spent in service to others.



*Pictured: HACES Board of Directors*



*Pictured: Christine Farrell, citizenship instructor.*

*Pictured: Fran & Dan Bates, citizenship instructors. Dr. Marc Ringel volunteer, health advisor.*

As we take this moment to express our gratitude, let us also reaffirm our commitment to supporting and uplifting one another. Together, we are a force for good, capable of creating a world where compassion reigns supreme and every individual is valued and cherished.

To all of our volunteers, we want to say *Gracias!* Thank you for your time, energy, and commitment to HACES!

|                          |                       |                            |
|--------------------------|-----------------------|----------------------------|
| Ivan Hernandez-Arizmendi | Rocio Mena            | Giovanna Valdez            |
| Ronaldo Silva Boeving    | Maria Nava            | Oscar Cornejo              |
| Faith Lawler             | Yuridia Fajardo       | Rebecca (Becky) Culbertson |
| Mark McQuiston           | Angie Sauer           | Janice Rinehart            |
| Nicole E Totoni-Meléndez | Cynthia Vargas-Garcia | Janet Sweeney              |
| Lisa Meggs               | Maria Colunga         | Katie Rineheart            |
| Christine Farrell        | Rosa Hernandez        | Miriam Jeannette Argueta   |
| Dave Bates               | Lia Koski             | Irma Hernandez             |
| Fran Bates               | Miriam Fisch          | Nataly Ramirez             |
| Mark Lundberg            | Alicia Alulema        | Dr. Marc Ringel            |
| Lauri Wade               | Norberta Carranza     |                            |
|                          | Diana Hernandez       |                            |



## We Are Hiring!

*Employment Opportunity*

**MUST** Email Resume to:

[sharris@haces.org](mailto:sharris@haces.org)

**REQUIREMENTS:**

- Bilingual (English/Spanish) Required
- Minimum 3 years of experience
- Excellent interpersonal, communication and organizational skills





**IF YOU LIKE TO HELP OTHERS, THIS IS THE WORK FOR YOU!**

We are in need of a full-time receptionist for our office in Waukegan.

**RECEPTIONIST**

- Opens and closes facilities, ensures proper housekeeping of reception areas.
- Answers incoming calls, screens and routes calls to the designated program manager.
- Schedules appointments for clients with program staff.
- Attends walk-ins and provides information as instructed by program staff.
- Receive and organize documents for case managers as instructed.
- Assist with data entry.
- Receive payments and issue receipts to clients.
- Monitor volume of calls and requests for services.
- Prepare reports as requested.

### HACES is Growing!

As our client caseload continues to grow, so does our need for qualified staff! Are you an experienced receptionist who is bilingual and is looking for a dynamic work environment where your skills are valued? We're seeking a professional and friendly individual to join our team as a receptionist. If you thrive in a fast paced environment and enjoy interacting with people, we'd love to hear from you! Please submit your resume and cover letter detailing your relevant experience to **Sharon Harris** at [sharris@haces.org](mailto:sharris@haces.org).

### Support Our Cause: Make a Difference Today!

In these challenging times, every contribution matters, and your generosity can truly make a difference. Will you consider making a donation to support our organization? Your support will enable us to continue our vital work and positively impact the lives of those in need.

To donate online, please visit [haces.org](http://haces.org). No amount is too small, and every donation is deeply appreciated.

[DONATE](#)

